

ST GEORGE'S ANGLICAN CHURCH

ANGLICAN CHURCH OF SOUTHERN AFRICA
7 SHERBORNE ROAD, PARKTOWN, JOHANNESBURG, 2193
PO BOX 72005, PARKVIEW, 2122

PARISH WEBSITE <https://www.stgeorgesparktown.org>



Parish Office (09h00 – 14h00)	(011) 482 1606
The Revd Eben Grobbelaar (Rector)	(072) 022 8632
The Revd Canon Gerard Sharp (Retired)	(082) 884 1022
The Hon Justice Revd Dr Nigel Willis	(011) 482 1606
The Revd Jo-anne Tatalias	(011) 482 1606
Boitshupo Menyatso (Youth Co-Ordinator)	(011) 482 1606
PBO Number	930018129

CHRISTIAN FUNERAL/MEMORIAL SERVICE

<i>FOR PARISH OFFICE USE ONLY</i>	
Deceased's surname	
Contact person/organiser	
Date and time of funeral/memorial	
Officiating Priest	
Undertaker	

Dear Friend

Our sincerest sympathies to you, your family, and friends during this difficult time. We will do our best to assist you in any way we can, and the process will be made simpler by your completion of this form.

Please note that a memorial service is not the same as a funeral service. Memorial services cannot be conducted unless a funeral has been conducted first. This means that the coffin must be present in the church for a funeral.¹

Please print clearly and complete all relevant sections:

Proposed date of funeral/ memorial <i>(Please check the church schedule for available dates BEFORE inserting your choice)</i>	D	M	Y
Proposed time of funeral service			
Deceased's full names and surname			
Date of Birth:	Date of Death:		
Full names of principle family member/contact person responsible for organising the funeral/memorial			
Residential address			

Home phone					
Work phone					
Cell number					
E-mail Address					
Do you require an organist?	Yes	No	Choice of hymns		
Do you require livestreaming service:		Yes	No	Independent/outside livestreaming technicians/equipment will not be permitted in the church as experience has resulted in loss and damage to St George's equipment and to the historic church building.	
Do you need the Church Hall for a tea after the funeral? (including cups, cutlery, crockery and utensils)		Yes	No		
If yes, please answer the following: <i>(Please note that you will need to employ your own caterers)</i>		Estimated number of guests			
		Would you like St George's to provide drinks <i>(tea, coffee, and juice only. Wine and malt may be served, but must be provided by you)</i>		Yes	No
		Do you require tea pourers		Yes	No
Do you require security guards for cars		Yes	No	How many? <i>(Usually max 3)</i>	
Do you require the St George's choir?		Yes	No		
If yes, do you require a choir item in addition to, or instead of one of the hymns above?		Yes	No	If yes, what will this item be?	
Do you want St George's to arrange flowers for the church? <i>(please note that the church does not do coffin arrangements)</i>		Yes	No		
NOTE:	<i>If your undertaker is arranging flowers for the church, please consult the church about bouquets and colours.</i>				
Choice of Bible reading/s					

Readings from other traditions/poems					
Eulogies	Name and relationship to the deceased				
	Name and relationship to the deceased				
	Name and relationship to the deceased				
Will the deceased be cremated or buried? Tick the applicable box.		Cremated		Buried	
In the case of cremation		When			Where
Do you require a priest to be present?		Yes	No		
Will the ashes be interred at St George's? <i>(Please note that ashes may not be scattered at St George's)</i>		Yes	No	If yes, when?	
In the case of burial		Where?			
Do you require a priest to conduct the burial?		Yes	No		
The name and contact number of the Priest/Minister who will be conducting the funeral/memorial if NOT a priest from St George's.				Cell	
Was the deceased a member of St George's?		Yes	No		
If not, which church did he/she belong to, and why do you want to use St George's for the funeral/memorial?					
Signature of organiser			Signature of officiating priest		

CHECK LIST FOR CLERGY (Office use only)			
ITEM	TICK		FEE/R
	✓	✗	
Initial clergy interview			N/A
Organist			
Choir N/A			
PA System			
Vergger			
Security(per guard)			
Flowers (Negotiated with the flower lady)			
Hall			
Tea Pourers			
Clergy fee			
Use of church			
Admin fee sanitization			
Livestreaming fees			
Printing of Leaflets			
Additional music/choirs/soloists etc.			
Total Fee			

ⁱ The exception to this rule only applies if the body was destroyed at the time of death or if the body is held for medical or legal reasons by the State.